

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Board of Directors of the Victoria Central Appraisal District met at 4:00 P.M. for a Special Meeting on January 26, 2023 in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

SPECIAL MEETING

Call to Order: The special meeting was called to order by Lou Svetlik at 4:03 P.M.

Announcement by the President: Lou Svetlik announced that this was a special meeting, posted in the time and manner required and with a quorum present. Let the record show that Ashley Hernandez and Jodi Sandoval are not present.

Open Forum: In the audience was Thomas Gwosdz with Roberts, Odefey & Wall, LLP
Let the record show that Jodi Sandoval is now present

Approval of the minutes from January 18, 2023: Motion by Jan Scott, second by Lou Svetlik, to approve the minutes from January 18, 2023 as presented. Motion carried 5 to 0.

Closed meeting: The board went into closed meeting at 4:10 P.M

Returned to Open Meeting: The board returned to open meeting at 4:45 P.M. No action taken.

Chief Appraiser's report: John Haliburton presented the board the December financials.

John Haliburton informed the board that the appraisers will finish with rechecks soon, and almost all new construction has been measured. The new Chick-Fil-A and FedEx buildings are all that remains. The MAPs onsite Auditor will be here finishing the 2022-2023 MAPs Audit, also the Property Value Study comes out February 1, 2023. Karen Sorrell informed the board that during the financial Audit it was discovered that an error had been made on the 2021 credits to the entities. She had inadvertently given to much back on the credits. A letter will be sent out informing the entities know, and that their credits for 2022 will be adjusted to correct this error.

Review and Accept Notice of Retirement for John Haliburton: Motion by Brian Morris, second Jodi Sandoval to accept John Haliburton's Notice of Retirement. Motion passed 5-0

Review Appraisal District Calendar and required Chief Appraiser / Interim Chief Appraiser directives for next 8 month: John Haliburton presented the board with an event calendar showing what's instore for the district in the upcoming 8 months.

Review and consider options, process, and timeline for selection of Interim Chief Appraiser: Motion by Kevin Janak, second by Brian Morris, to interview for Interim Chief Appraiser position in the following meetings to be held on February 1. 2023, at 4:00 P.M., February 2, 2023, at 4:00 P.M., and February 3, 2023 at 8:30 A.M. Motion carried 5-0

Review and consider options, process, and timeline for selection of new Chief Appraiser: Postponed
Items from the Board Members for the next meeting:

Consider Legal Counsel for the board

Adjournment: Meeting adjourned by Lou Svetlik at 6:30 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 8 day of February 2023

Lou Svetlik

Lou Svetlik

Chairman

Jodi Sandoval

Jodi Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
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SPECIAL MEETING

Correction

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Announcement by the President: Lou Svetlik announced that this was a special meeting, posted in the time and manner required and with a quorum present. Let the record show that Ashley Hernandez and Jodi Sandoval are not present.

Open Forum: In the audience was Thomas Gwosdz with Roberts, Odefey & Wall, LLP

Let the record show that Jodi Sandoval is now present

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Review and Accept Notice of Retirement for John Haliburton: Motion by Brian Morris, second Jodi Sandoval to accept John Haliburton's Notice of Retirement. Motion passed 5-0

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Review and consider options, process, and timeline for selection of Interim Chief Appraiser: Motion by Kevin Janak, second by Brian Morris, to interview for Interim Chief Appraiser position in the following meetings to be held on February 1. 2023, at 4:00 P.M., February 2, 2023, at 4:00 P.M., and February 3, 2023 at 8:30 A.M. Motion carried 5-0

Review and consider options, process, and timeline for selection of new Chief Appraiser: Postponed
Items from the Board Members for the next meeting:

Consider adding IAAO as an Agenda Item for future Agenda

Consider Legal Counsel for the board

Adjournment: Meeting adjourned by Lou Svetlik at 6:30 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Recording Secretary

Approved this _____ day of February 2023

Lou Svetlik

Chairman

Jodi Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Board of Directors of the Victoria Central Appraisal District met at 4:00 P.M. for a Special Meeting on February 1, 2023 in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

SPECIAL MEETING

Call to Order: The special meeting was called to order by Lou Svetlik at 4:00 P.M.

Announcement by the President: Lou Svetlik announced that this was a special meeting, posted in the time and manner required and with a quorum present. Let the record show that Kevin Janak is not present

Open Forum: In the Audience was Thomas Gwosdz as the board guest.

Let the record show that Kevin Janak is now present.

Swear in Board member: Brian Morris was sworn in by Karen Sorrell

Closed meeting: The Board went into closed session at 4:15 P.M

Returned to Open Meeting: The Board returned to open meeting at 5:20 P.M. No action taken

Items from the Board Members for the next meeting: No new Items

Karen Sorrell invited the board to John Haliburton's Retirement party on February 3, 2023 and requested that Victoria Central Appraisal District to pay for refreshments. No board action or approval is required from this request, as district funds are available for discretionary use.

Adjournment: Meeting adjourned by Lou Svetlik at 5:24 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 8 day of February 2023

Lou Svetlik

Chairman

Jodi Yancey Sandoval

Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Board of Directors of the Victoria Central Appraisal District met at 4:00 P.M. for a Special Meeting on February 2, 2023 in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

SPECIAL MEETING

Call to Order: The special meeting was called to order by Lou Svetlik at 4:00 P.M.

Announcement by the President: Lou Svetlik announced that this was a special meeting, posted in the time and manner required and with a quorum present. Let the record show that Ashley Hernandez is not present

Open Forum: There was no one in the audience

Let the record show that Ashley Hernandez is now present

Closed meeting: The board went into closed session at 4:01 P.M.

Open meeting: The board returned to open meeting @ 5:20 P.M. Motion by Jan Scott, second by Brian Morris to hire Keri Wickliffe as Interim Chief Appraiser at an annualized salary of \$100,000.00. Motion carried 5-0

Let the record show that the meeting scheduled for February 3, 2023 @ 8:30 A.M is canceled

Items from the Board Members for the next meeting:

To have Chief Appraiser hiring process and retention of Mr. Gwosdz on future agendas

Adjournment: Meeting adjourned by Lou Svetlik at 5:25 P.M.

Next board meeting is scheduled for February 8, 2023 @ 4:00 P.M

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 8 day of February 2023

Lou Svetlik

Lou Svetlik

Chairman

Jodi Yancey Sandoval

Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District

2805 N. Navarro, Ste#300

Victoria, Texas 77901

BOARD OF DIRECTORS

The Board of Directors of the Victoria Central Appraisal District met at 4:00 P.M. for a Special Meeting on February 8, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

SPECIAL MEETING

Call to Order: The special meeting was called to order by Lou Svetlik at 4:00 P.M.

Announcement by the President: Lou Svetlik announced that this was a special meeting, posted in the time and manner required and with a quorum present. Let the record show that Ashley Hernandez and Jodi Yancey Sandoval are not present

Open Forum: No Audience present

Approve the minutes from January 26, 2023, February 1, 2023, and February 2, 2023, Board of Director's Meeting: Motion by Kevin Janak, second by Jan Scott, to approve January 26, 2023, minutes with correction. Motion carried 4-0. Motion by Jan Scott, second by Brian Morris, to approve February 1, 2023, and February 2, 2023, minutes as presented. Motion carried 4-0

Adopt Strategic Plan: Motion by Kevin Janak, second by Brian Morris, to postpone action on the Strategic Plan and move to a future meeting. Motion carried 4-0

Consider Pursuant to Section 25.19e of the Property Tax Code, dispense with the appraisal notice if the amount of increase is \$1,000.00 or less: Motion by Kevin Janak, second by Brian Morris to dispense with the appraisal notice if the amount of increase is \$1,000.00 or less. Motion carried 4-0

Consider removing Bill Russell's and John Haliburton's names from Prosperity Bank's Checking Account ending in 6341 and Money Market Account ending in 9371 and adding Keri Wickliffe's name as a signer. Motion by Kevin Janak, second by Jan Scott, to remove Bill Russell's and John Haliburton's names from the Prosperity Bank's Checking ending in 6341 and Money Market Account ending in 9371 and adding Keri Wickliffe's name as a signer. Motion carried 4-0

Consider removing John Haliburton's name from the Safe Deposit Box Contract at Prosperity and adding Keri Wickliffe's name to the contract. Motion by Kevin Janak, second Brian Morris to

remove John Haliburton's name from the Safe Deposit Box Contract at Prosperity Bank and add Keri Wickliffe's name to the contract. Motion Carried 4-0

Consider removing John Haliburton's name on the Wells Fargo Credit Card ending in 8085 and adding Keri Wickliffe's name as a signer. Motion by Kevin Janak, second by Brian Morris, to remove John Haliburton's name from the Wells Fargo Credit Card ending in 8085 and add Keri Wickliffe's name as a signer. Motion Carried 4-0

Consider removing John Haliburton's name from the Office Depot Credit Card ending in 1088 as a signer and add Keri Wickliffe's name as a signer. Motion by Jan Scott, second by Kevin Janak, to remove John Haliburton's name from the Office Depot Credit Card ending in 1088 as a signer and add Keri Wickliffe's name as a signer. Motion Carried 4-0

Consider removing John Haliburton's name for Sam's Account and Credit Card as Administrator and signer and adding Keri Wickliffe's name as Administrator and signer. Motion by Brian Morris, second by Kevin Janak, to remove John Haliburton's name for Sam's Account and Credit Card as Administrator and signer and add Keri Wickliffe's name as Administrator and signer. Motion Carried 4-0

Consider removing John Haliburton as the Plan Administrator from the Standard Retirement Account #808188 and add Keri Wickliffe as the Plan Administrator. Motion by Kevin Janak, second by Jan Scott, to remove John Haliburton as the Plan Administrator from the Standard Retirement Account #808188 and add Keri Wickliffe as the Plan Administrator. Motion Carried 4-0

Consider removing John Haliburton as Investment Officer and naming Keri Wickliffe as the Victoria Appraisal District's Investment Officer. Motion by Brian Morris, second by Kevin Janak to remove John Haliburton as Investment Office and name Keri Wickliffe as the Victoria Appraisal District's Investment Office. Motion Carried 4-0

Closed meeting: The Board of Directors went into a closed meeting at 4:28 P.M

Returned to Open Meeting: The Board of Directors returned to Open Meeting at 4:55 P.M. No action was taken.

Chief Appraiser's report:

Financial: Keri Wickliffe presented the Board of Directors with the Financials

Operations: Appraisers are at 100% on recheck for everything loaded before January 31, 2023; they are currently working on Mobile Homes-Parks, which are worked once a year. Ag applications are up to date, and all approvals and denials have been issued that the district has received. Commercial and residential are working on sales and analysis. The state-required ETPS was sent out on January 31, 2023. The Operational Survey was submitted on February 7, 2023. The district passed its Preliminary MAP's Audit. The Board was informed that the Property Value Study came out on January 31, 2023, and all were in compliance except Victoria ISD. We are appealing the findings and have a 40-day window to get it filed. We have provided all the

materials to the Appeal Attorney so they have everything they need when they arrive to drive the properties. An appraiser will be available to drive them to take pictures of the properties.

Items from the Board Members for the next meeting: None

Adjournment: Meeting was adjourned by Lou Svetlik at 5:12 P.M.

Next meeting is scheduled for March 22 at 4:00 P.M

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 22 day of March 2023

Lou Svetlik

Lou Svetlik

Chairman

Jodi Yancey Sandoval

Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Board of Directors of the Victoria Central Appraisal District met at 4:00 P.M. for a Special Meeting on March 22, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

PUBLIC MEETING

Call to Order: The public meeting was called to order by Lou Svetlik at 4:00 P.M.

Announcement by the President: Lou Svetlik announced that this was a public meeting, posted in the time and manner required and with a quorum present. Let the record show that Ashley Hernandez is not present.

Open Forum: Chris Culak with Roloff, Hnatek & Co., LLP was in the audience

Discuss 2022 Property Value Study Invalid Finding for Victoria ISD: Keri Wickliffe presented the board with the 2022 Property Value Study that was conducted in December 2022. Keri informed the board that out of the 6 school districts in Victoria County, only Victoria ISD was out of compliance. Victoria ISD fell out with a total overall value of 92%; the total overall value should be at 95%. The Appraisal District is appealing the PVS decision, and the paperwork has been completed and sent to the Texas State Comptroller.

Adjournment: Meeting was adjourned by Lou Svetlik at 4:24 P.M.

REGULAR MEETING

Call to Order: The public meeting was called to order by Lou Svetlik at 4:24 P.M.

Announcement by the President: Lou Svetlik announced that this was a regular meeting, posted in the time and manner required and with a quorum present. Let the record show that Ashley Hernandez is not present

Open Forum: Chris Culak with Roloff, Hnatek Co., LLP was in the audience

Swearing in New Board Member: Jason Ohrt was sworn in by Karen Sorrell

Approval of the minutes from February 8, 2023: Motion by Jan Scott, second by Brian Morris, to approve the minutes from February 8, 2023, as presented. Motion carried 5-0

2022 Financial Audit presented by Chris Culak: The 2022 Financial Audit was presented by Chris Culak with Roloff, Hnatek & Co., L.L.P. There was a discussion with the board on the findings. Chris stated that there were able to do a complete and thorough audit with no significant findings during the audit, and they were able to issue an unmodified report.

Adopt the Strategic Plan for 2023: Motion by Brian Morris, second by Jodi Sandoval, to adopt the Strategic Plan as presented. Motion carried 5-0

Adopt the Updated Disaster Plan: Motion by Brian Morris, second by Jason Ohrt, to adopt the Updated Disaster Plan as presented. Motion carried 5-0

Consider Amendments to the Board of Directors Manual: Motion by Jan Scott, second by Brian Morris, to approve the amendment to the Board of Directors Manual as presented. Motion carried 5-0

Consider Amendment to the Personnel Manual: Motion by Jodi Sandoval, second Jason Ohrt, to approve the amendment to the Personnel Manual as presented. Motion carried 5-0

Discuss the Timeline and Procedures for hiring a new Chief Appraiser: The board discussed the timeline and procedures for hiring a new Chief Appraiser.

Closed meeting: The board went into closed meeting at 5:15 P.M.

Returned to Open Meeting: Returned to open meeting at 5:35 P.M. No action was taken

Chief Appraiser's report

Financial: Keri Wickliffe presented the board with the financials

Operations: Keri Wickliffe presented the board with a handout from the Victoria Association of Realtors showing that the housing market value trend continues to increase. The district is seeing an average increase of 40%, with land increasing on an average of 30%. The district will be implementing the “cattle-call” system for protest season this year for two (2) of three (3) panels, with one (1) panel running in the standard procedure. This will increase the number of cases the district can hear in a day. The district will also be implementing a single panel waiver along with an expedited hearing waiver to help speed up the hearing process. In addition to these implementations, the district will also offer Toplining for tax agents. This will allow all agents to forgo the formal hearing. The appraisers have completed all rechecks. The system will go down Friday, March 31, 2023, and notices will be mailed out on April 14, 2023. Informals will start immediately and be held in the appraiser's offices.

Items from the Board Members for the next meeting:

Creating a Facebook Page for the Victoria Central Appraisal District – Brian Morris

Discuss the IAAO Audit – Jason Ohrt

Discuss the Board of Directors supporting the staff of the Appraisal District – Jodi Sandoval.

Adjournment: Meeting was adjourned by Lou Svetlik at 6:13 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 24 day of April 2023

Lou Svetlik
Lou Svetlik

Chairman

Jodi Yancey Sandoval
Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Board of Directors of the Victoria Central Appraisal District met at 4:00 P.M. for a Special Meeting on April 26, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

REGULAR MEETING

Call to Order: The regular meeting was called to order by Lou Svetlik at 4:00 P.M.

Announcement by the President: Lou Svetlik announced that this was a regular meeting, posted in the time and manner required and with a quorum present. Let the record show that Jodi Sandoval is not present.

Open Forum: Many taxpayers were in the audience. Dale Zuck spoke in regard to the values and tax rates. Mayor Jeff Bauknight spoke in regard to the IAAO audit's timeline, as did Judge Ben Zeller, Allen Junek, Kinsey McGrew, Robby Burdge, and several others.

Update on 2023 Comptroller's (Methods and Procedures) Audit: Keri Wickliffe presented the board with the results of the MAP audit.

Consider IAAO Audit Timeline: Motion by Jason Ohrt, second by Jan Scott that the IAAO timeline be set for May 1, 2023. Motion amended by Jason Ohrt, second by Brian Morris that the IAAO audit be set for May 1, 2023, or as soon as possible based on IAAO availability. Amendment carried 4-0, motion carried 3-1.

Let the record show that Ashley Hernandez left the meeting at 5:00 P.M

Consider Budget Amendment for IAAO Audit: Motion by Brian Morris, second by Jan Scott, to suspend the rules to allow a budget amendment to be made by a minute order rather than by resolution. Motion carried 3-1. Motion by Jan Scott, second by Jason Ohrt, to amend the budget to spend \$150,000.00 for the IAAO audit, potential consulting from IAAO related to findings, and potential overtime for staff members. Motion carried 3-1.

Approval of the minutes from March 22, 2023: Motion by Jason Ohrt, second by Brian Morris, to approve the minutes from March 22, 2023, as presented. Motion carried 4-0

Consider removing Kevin Janak's name from Prosperity Bank's Checking Account ending in 6341 and the Money Market Account ending in 9371 and adding Ashley Hernandez's name as a signer.
Motion by Jan Scott, second by Brian Morris, to remove Kevin Janak's name from Prosperity Bank's Checking Account ending in 6341 and the Money Market Account ending in 9371 and add Ashley Hernandez's name as a signer. Motion carried 4-0

Closed meeting: The board went into closed meeting at 5:43 P.M.

Returned to Open Meeting: The board returned to open meeting at 6:35 P.M. Motion by Jan Scott, second by Brian Morris, that the board hires Keri Wickliffe as the Chief Appraiser effective immediately with an annual salary of \$135,000.00 which will start the next pay period of May 1, 2023.

Chief Appraiser's report

Financial: Keri Wickliffe presented the board with the financials.

Operations: The district hired two (2) new employees, one (1) full-time and one (1) part-time, for clerical. The cameras are now functional in Panel B and will be utilized during the protest season for staff safety. All office personnel attended the active shooter training, and four (4) of the personnel attended the lunch and learn hands-only CPR training. The district had about 47 people attend the Public Education Seminars it hosted in April. Market changes are about the same as was discussed before, at a 20 to 40 percent increase across the state. The appraisers and the rest of the staff are doing everything they can to take care of the taxpayer during this protest season.

Items from the Board Members for the next meeting: Jan Scott requested that future agendas include a section for informational items from board members.

Adjournment: Meeting was adjourned by Lou Svetlik at 6:45 P.M.

BUDGET WORKSHOP

Call to Order: The budget workshop was called to order by Lou Svetlik at 6:45 P.M.

Announcement by the President: Lou Svetlik announced that this was a budget workshop, posted in the time and manner required and with a quorum present. Let the record show that Lou Svetlik and Bill Russell are absent.

Open Forum: No audience.

Discuss 2024 Budget: The 2024 budget was presented to the board by Keri Wickliffe with a brief discussion.

Adjournment: Meeting adjourned by Lou Svetlik at 7:26 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 17 day of May 2023

Lou Svetlik

Lou Svetlik

Chairman

Jodi Yancey Sandoval

Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Board of Directors of the Victoria Central Appraisal District met at 4:00 P.M. for a Special Meeting on May 17, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

REGULAR MEETING

Call to Order: The regular meeting was called to order by Jan Scott at 4:01 P.M.

Announcement by the President: Jan Scott announced that this was a regular meeting, posted in the time and manner required and with a quorum present. Let the record show that Lou Svetlik and Brian Morris are not present.

Motion by Jason Ohrt, second by Jodi Sandoval to suspend the rules of the agenda and move the discussion of the IAAO Zoom call to the top of the agenda but not take action until after the open forum. Motion carried 3-0

Let the record show that Brian Morris is now present at 4:09 P.M

Open Forum: Many Taxpayers were in the audience. No one spoke.

Approval of the minutes from April 26, 2023: Motion by Jason Ohrt, second by Brian Morris, to approve the minutes from April 26, 2023, as presented. Motion carried 4-0

Discussion and Possible Action to Accept the Letter of Resignation from Board Member Lou Svetlik: Motion by Brian Morris, second by Jodi Sandoval to accept Lou Svetlik's Resignation effective May 12, 2023. Motion carries 4-0

Jodi Sandoval called for a special meeting for the purpose of declaring a vacancy on the Board of Directors. A meeting has been set for May 23, 2023, at 4:00 P.M.

Discussion and Possible Action on IAAO Scope: Motion by Brian Morris, second by Jason Ohrt to approve the IAAO Scope with redactions of the Training of the ARB, and the Board of Directors, and the Financials. Motion carried 4-0

Present Preliminary Budget: Keri Wickliffe presented the 2023 Preliminary Budget to the board. Motion by Jason Ohrt, second by Jodi Sandoval to accept the 2023 Preliminary Budget. Motion carried 4-0

Closed meeting: Board did not go into closed meeting

Chief Appraiser's report

Financial: Keri Wickliffe presented the Financials to the board.

Operations: A land error was found, and the values will need to be corrected on approximately 7500 accounts. The ARB has approved the change, and final orders will be sent out with a tagline that the taxpayer still has the right to protest the value. All of the phones in the office have been replaced with refurbished phones. More security cameras will be added to the other two panels to ensure the safety of the ARB members and our staff. During informals, the appraisers saw or spoke to 1653 taxpayers, and as of 3:00 this afternoon, there have been 3885 protests entered.

Items from the Board Members for the next meeting:

Look at the agenda

The next board meeting was set for July 26, 2023, at 4:00 P.M.

Adjournment: Meeting was adjourned by Jan Scott at 5:07 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 23 day of May 2023

Janis Y. Scott

Jan Scott

Vice-Chairman

Jodi Yancey Sandoval

Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Victoria Central Appraisal District Board of Directors met at 4:00 P.M. for a Special Meeting on July 26, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

**REGULAR MEETING
CORRECTED**

Call to Order: The regular meeting was called to order by Jan Scott at 4:05 P.M.

Announcement by the President: Jan Scott announced that this was a regular meeting, posted in the time and manner required and with a quorum present. Let the record show that Jodi Sandoval and Ashley Hernandez are not present.

Open Forum: No one wished to speak

Let the record show that Jodi Sandoval joined the meeting at 4:07 P.M.

Filling a Vacancy: Motion by Jason Ohrt, second by Brian Morris, to elect Dr. John McNeill to fill the vacancy on the Board of Directors. Motion carried 4-0

Approval of the minutes from the Special Meeting held on May 23, 2023: Motion by Brian Morris, second by Jason Ohrt, to approve the minutes from May 23, 2023, as presented. Motion carried 4-0

Let the record show that Ashley Hernandez joined the meeting at 4:15 P.M.

Chief Appraiser's report

Financial: Keri Wickliffe presented the financials to the board.

Operations: The District had 9,966 timely protests, with 3,041 waivered. 904 of the protest were approved by ARB, and 251 were denied. There were 907 no-shows, 744 cases were withdrawn, and 665 were toplined. There are still 3454 cases left to hear. The district is looking into going digital with protest hearings next year due to the cost of paper and ink. The district certified with 4.32% of the cases still under protest. IAAO's questionnaire has been answered, and all

supporting documents have been emailed to the auditor. The IAAO auditor conducted and concluded all employee interviews via Zoom. IAAO will mail the report sometime in September.

Request Permission from the Board to advertise for Medical Insurance: Motion by Brian Morris, second by Jodi Sandoval, granting permission for the District to advertise for Medical Insurance. Motion carried 4-0

Remove Lou Svetlik from the Prosperity Bank Checking Account ending in 6341 and the Prosperity Money Market account ending in 9371. Motion by Jason Ohrt, second by Jodi Sandoval, to remove Lou Svetlik from the Prosperity Bank Checking Account ending in 6341 and the Prosperity Money Market Account ending in 9371. Motion carried 4-0

Removing Lou Svetlik from the Wells Fargo Credit Card ending in 4677 as a signer on the account: Motion by Jason Ohrt, second by Brian Morris, to remove Lou Svetlik from the Wells Fargo Credit Card ending in 4677 as a signer on the account. Motion carried 4-0

Closed meeting: Board of Directors went into closed session at 4:57 P.M

Returned to Open Meeting: Board of Directors returned to Open Meeting at 5:25 P.M. No action was taken.

Adjournment: Meeting was adjourned by Jan Scott at 5:25 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 16 day of August 2023

Jan Scott

Jan Scott

Vice-Chairman

Jodi Yancey Sandoval

Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Victoria Central Appraisal District Board of Directors met at 4:00 P.M. for a Special Meeting on July 26, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

REGULAR MEETING

Call to Order: The regular meeting was called to order by Jan Scott at 4:05 P.M.

Announcement by the President: Jan Scott announced that this was a regular meeting, posted in the time and manner required and with a quorum present. Let the record show that Jodi Sandoval and Ashley Hernandez are not present.

Open Forum: No Audience

Let the record show that Jodi Sandoval joined the meeting at 4:07 P.M.

Filling a Vacancy: Motion by Jason Ohrt, second by Brian Morris, to elect Dr. John McNeill to fill the vacancy on the Board of Directors. Motion carried 4-0

Approval of the minutes from the Special Meeting held on May 23, 2023: Motion by Brian Morris, second by Jason Ohrt, to approve the minutes from May 23, 2023, as presented. Motion carried 4-0

Let the record show that Ashley Hernandez joined the meeting at 4:15 P.M.

Chief Appraiser's report

Financial: Keri Wickliffe presented the financials to the board.

Operations: The District had 9,966 timely protests, with 3,041 waivered. 904 of the protest were approved by ARB, and 251 were denied. There were 907 no-shows, and 744 cases were withdrawn. There are still 2,716 cases left to hear. The district is looking into going digital with protest hearings next year due to the cost of paper and ink. The district certified with 4.32% of the cases still under protest. IAAO's questionnaire has been answered, and all supporting documents have been emailed to the auditor. The IAAO auditor conducted and concluded all employee interviews via Zoom. IAAO will mail the report sometime in September.

Request Permission from the Board to advertise for Medical Insurance: Motion by Brian Morris, second by Jodi Sandoval, granting permission for the District to advertise for Medical Insurance. Motion carried 4-0

Removing Lou Svetlik from the Prosperity Bank Checking Account ending in 6341 and the Prosperity Money Market account ending in 9371. Motion by Jason Ohrt, second by Jodi Sandoval, to remove Lou Svetlik from the Prosperity Bank Checking Account ending in 6341 and the Prosperity Money Market Account ending in 9371. Motion carried 4-0

Removing Lou Svetlik from the Wells Fargo Credit Card ending in 4677 as a signer on the account: Motion by Jason Ohrt, second by Brian Morris, to remove Lou Svetlik from the Wells Fargo Credit Card ending in 4677 as a signer on the account. Motion carried 4-0

Closed meeting: Board of Directors went into closed session at 4:57 P.M.

Returned to Open Meeting: Board of Directors returned to Open Meeting at 5:25 P.M. No action was taken.

Adjournment: Meeting was adjourned by Jan Scott at 5:25 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Recording Secretary

Approved this _____ day of August 2023

Jan Scott

Vice-Chairman

Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Victoria Central Appraisal District Board of Directors met at 4:00 P.M. for a Public Hearing on August 16, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

PUBLIC MEETING

Call to Order: The public hearing was called to order by Jan Scott at 4:02 P.M.

Announcement by the President: Jan Scott announced that this was a Public Hearing, posted in the time and manner required and with a quorum present. Let the record show that all members are present.

Open Forum: No one wished to speak

2024 Budget: The floor was open for comments; no one wished to comment.

Adjournment: Meeting was adjourned by Jan Scott at 4:03 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 13 day of December 2023

Jan Scott
Jan Scott
Chairperson

Jodi Yancey Sandoval
Jodi Yancey Sandoval
Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Victoria Central Appraisal District Board of Directors met at 4:00 P.M. for a Regular Meeting on August 16, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

REGULAR MEETING

Call to Order: The regular meeting was called to order by Jan Scott at 4:03 P.M.

Announcement by the President: Jan Scott announced that this was a regular meeting, posted in the time and manner required and with a quorum present. Let the record show that all members are present.

Swearing in New Board Member: Dr. John McNeill was sworn in by Karen Sorrell.

Open Forum: No Audience present

Election of Offices: Motion by Jason Ohrt, second by Dr. John McNeill, to elect Jan Scott as Chairperson. Motion carried 5-0. Motion by Brian Morris, second by Dr. John McNeill, to elect Jason Ohrt as Vice-Chairman. Motion carried 5-0. Jodi Sandoval will remain as secretary.

For the record, the Public Hearing section of the Regular Meeting Agenda will be removed from the agenda moving forward.

Approval of the minutes from July 26, 2023: Motion by Jason Ohrt, second by Brian Morris, to approve the minutes from July 26, 2023, with correction. Motion carried 5-0

Chief Appraiser Evaluation Form Development: Sample forms were handed out to the board members for consideration for form development.

Chief Appraiser's report

Financial: Keri Wickliffe presented the financials to the board.

Operations: Keri Wickliffe and the Board of Directors publicly thanked all the employees of the Appraisal District for all the hard work and dedication they have shown since Ms. Wickliffe was hired as Chief Appraiser. Keri Wickliffe and the System administrator, Amanda Gayton, attended the Legislative Updates seminar held in Fort Worth on August 14th and 15th. Keri informed the

board of some of the changes that have passed. The ARB will start hearing the remaining protests on Monday, August 21, 2023, and should conclude by the end of October 2023. The District hired two new appraiser trainees and is diligently looking for someone to fill the deeds clerk position. The IAAO auditor has gathered all data needed and completed all employee interviews. The district should receive the report near the end of September or the beginning of October.

2024 Budget: Keri Wickliffe presented the 2024 Budget to the board, answering questions along with discussion. Motion by Dr. John McNeill, second by Jason Ohrt, to approve the 2024 Budget as presented. Motion carried 5-0

2024 Insurance Bids: The 2024 Insurance Bid was presented to the board. Motion by Jodi Sandoval, second by Brian Morris, to approve the Blue Cross Blue Shield renewal bid for 2024. Motion carried 5-0

2024 Depository Bids & Safe Deposit Box: No bids have been received to date. Item Postponed.

Trueroll Bid: Keri Wickliffe presented the Trueroll bid to the board. Motion by Jason Ohrt, and second by Dr. John McNeill to accept the bid for Trueroll with a one (1) year contract beginning September 1, 2023. Motion carried 5-0

Executive Session: The board did not go into executive session.

Adjournment: Meeting was adjourned by Jan Scott at 5:02 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 8 day of November 2023

Jan Scott
Jan Scott

Chairperson

Jodi Yancey Sandoval
Jodi Yancey Sandoval

Secretary

Victoria Central Appraisal District
2805 N. Navarro, Ste#300
Victoria, Texas 77901

BOARD OF DIRECTORS

The Victoria Central Appraisal District Board of Directors met at 4:00 P.M. for a Special Meeting on November 8, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

REGULAR MEETING

Call to Order: Jan Scott called the regular meeting to order at 4:03 P.M

Announcement by the President: Jan Scott announced that this was a regular meeting, posted in the time and manner required and with a quorum present. Let the record show that Ashley Hernandez and Jodi Sandoval are not present.

Information Items: No new items from the board

Citizen Communication: No one wished to speak

Let the record show that Jodi Sandoval has joined the meeting at 4:07 P.M

Chief Appraiser's Reports

Financials: Keri Wickliffe presented the financials to the board

Operational: Keri Wickliffe presented the MAP preliminary findings, letting the board know that the CAD has a “Meets All” in all sections except Governance, which the district is still working to correct. Keri also presented the board with the IAAO Report that included recommendations for the CAD. The district has started implementing a few of the recommendations from the report, such as “TrueRoll,” an exemption tracking software that will help ensure that our taxpayers get the exemptions they qualify for and that their information is correct, as well as remove any erroneous exemption. TrueRoll also helps the CAD comply with SB 1801. The CAD also has implemented the Auto Over 65 exemptions to help save the taxpayer time. Keri explained SB 2 concerning the election of the new board members and their term rotation. The CAD has also hired two (2) new appraisers who have fee appraisal backgrounds.

Approval of the minutes from August 16, 2023: Motion by Jason Ohrt, second by Brian Morris, to approve the Regular minutes from August 16, 2023, as presented. Motion carried 5-0

Depository Bids: Motion by Jodi Sandoval, second by Jason Ohrt, to accept the Depository Bid from Prosperity Bank for 2024-2025. Motion carried 5-0

TML- Law Enforcement Liability Insurance: The board took no action on this item at this time.

Email Services: Motion by Brian Morris, second by Jason Ohrt, to accept the Gmail Business Standard Plan as presented. Motion carried 5-0

Board Of Director's Manual: Motion by Brian Morris, second by John McNeill, to adopt the manual as a living document. Motion carried 5-0

IAAO Recommendation Expenditures: Motion by Brian Morris, second by John McNeill, to cover the cost of TrueRoll, Email Service, and Esri out of the IAAO funds, leaving an estimated \$52,756.40 to be returned to the entities. Motion carried 5-0

Chief Appraiser Evaluation Form: Motion by Jason Ohrt, seconded by Jodi Sandoval, to combine Hill County and Williamson County evaluation forms to create a document that is unique to the Victoria Central Appraisal District. Motion carried 5-0

Mapping Bid from Esri: Approved in the above motion

BIS – Spanish Translation on Website: Motion by Brian Morris, second by Jodi Sandoval, to accept the Spanish Translation Videos on the Website from BIS. Motion Carried 5-0

Closed meeting: The board went into closed session at 5:40 P.M

Returned to Open Meeting: The board resumed Open Meeting at 6:02. No action taken.

The next meeting date has been set for December 13, 2023, at 4:00 P.M

Adjournment: Meeting was adjourned by Jan Scott at 6:06 P.M.

RESPECTFULLY SUBMITTED,

Karen Sorrell

Karen Sorrell

Recording Secretary

Approved this 13 day of December 2023

Jan Scott

Jan Scott

Chairperson

Jodi Yancey Sandoval

Jodi Yancey Sandoval

Secretary