

Victoria Central Appraisal District

2805 N. Navarro, Ste#300

Victoria, Texas 77901

**BOARD OF DIRECTORS**

The Victoria Central Appraisal District Board of Directors met at 4:00 P.M. for a Regular Meeting on August 16, 2023, in the boardroom at 2805 N. Navarro, Ste. #300, Victoria, Texas.

**REGULAR MEETING**

Call to Order: The regular meeting was called to order by Jan Scott at 4:03 P.M.

Announcement by the President: Jan Scott announced that this was a regular meeting, posted in the time and manner required and with a quorum present. Let the record show that all members are present.

Swearing in New Board Member: Dr. John McNeill was sworn in by Karen Sorrell.

Open Forum: No Audience present

Election of Offices: Motion by Jason Ohrt, second by Dr. John McNeill, to elect Jan Scott as Chairperson. Motion carried 5-0. Motion by Brian Morris, second by Dr. John McNeill, to elect Jason Ohrt as Vice-Chairman. Motion carried 5-0. Jodi Sandoval will remain as secretary.

For the record, the Public Hearing section of the Regular Meeting Agenda will be removed from the agenda moving forward.

Approval of the minutes from July 26, 2023: Motion by Jason Ohrt, second by Brian Morris, to approve the minutes from July 26, 2023, with correction. Motion carried 5-0

Chief Appraiser Evaluation Form Development: Sample forms were handed out to the board members for consideration for form development.

Chief Appraiser's report

Financial: Keri Wickliffe presented the financials to the board.

Operations: Keri Wickliffe and the Board of Directors publicly thanked all the employees of the Appraisal District for all the hard work and dedication they have shown since Ms. Wickliffe was hired as Chief Appraiser. Keri Wickliffe and the System administrator, Amanda Gayton, attended the Legislative Updates seminar held in Fort Worth on August 14<sup>th</sup> and 15<sup>th</sup>. Keri informed the

board of some of the changes that have passed. The ARB will start hearing the remaining protests on Monday, August 21, 2023, and should conclude by the end of October 2023. The District hired two new appraiser trainees and is diligently looking for someone to fill the deeds clerk position. The IAAO auditor has gathered all data needed and completed all employee interviews. The district should receive the report near the end of September or the beginning of October.

2024 Budget: Keri Wickliffe presented the 2024 Budget to the board, answering questions along with discussion. Motion by Dr. John McNeill, second by Jason Ohrt, to approve the 2024 Budget as presented. Motion carried 5-0

2024 Insurance Bids: The 2024 Insurance Bid was presented to the board. Motion by Jodi Sandoval, second by Brain Morris, to approve the Blue Cross Blue Shield renewal bid for 2024. Motion carried 5-0


2024 Depository Bids & Safe Deposit Box: No bids have been received to date. Item Postponed.

Trueroll Bid: Keri Wickliffe presented the Trueroll bid to the board. Motion by Jason Ohrt, and second by Dr. John McNeill to accept the bid for Trueroll with a one (1) year contract beginning September 1, 2023. Motion carried 5-0

Executive Session: The board did not go into executive session.

Adjournment: Meeting was adjourned by Jan Scott at 5:02 P.M.

RESPECTFULLY SUBMITTED,



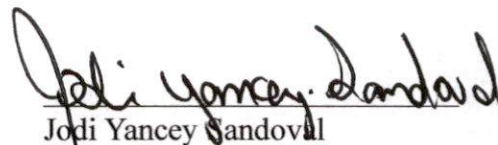
Karen Sorrell

Recording Secretary

Approved this 8 day of November 2023

  
Jan Scott

Chairperson

  
Jodi Yancey Sandoval

Secretary