

# Victoria Central Appraisal District

## Notice of Board of Directors Meeting

Public Notice is hereby given that the Board of Directors of the Victoria Central Appraisal District will meet in a regular meeting on Wednesday, January 17, 2024, beginning at 4:00 p.m. at 2805 N. Navarro #300, Victoria, Tx. 77901.

The following items may be deliberated at the meeting:

- 1) **Call to Order:**
  - a) Quorum Call.
  - b) Welcome Citizens.
  
- 2) **Information Items:** *With respect to items not listed elsewhere on this agenda, any Board of Directors member may report on items of community interest, including announcing community events, announcing employee or community recognitions, requesting specific factual information or a recitation of existing policy from staff, or requesting placement of items on the agenda for discussion or action at a following meeting.*
  
- 3) **Action Item:** *The Board of Directors will discuss, consider, and take any action deemed necessary on items listed in this section, including the adoption of a minute order or a resolution.*
  - a) Swearing in Board members
  
- 4) **Citizen Communication:** *At this time, the public is invited to address the Board of Directors and speak on any matter not specifically listed for public hearing elsewhere in this agenda. Please note that the Board members may not respond to comments or deliberate on topics if they are not included on this agenda. If comments include complaints or charges against an appraisal district officer or employee, the Board may adjourn into executive session under Tx. Gov't Code § 551.074 to hear such complaints or charges.*
  
- 5) **Staff Reports and Other Discussion Items:** *Items in this section are not expected to require action by the Board and are generally for information only. However, all items listed in this section may become action items on request of any Board Member, and the Board of Directors may take action on any item listed in this section without further notice.*
  - a) Chief Appraiser's Reports
    - i) Financials
    - ii) Operations
  
- 6) **Consent Agenda.** *No discussion is anticipated on any of the items in this section because they are routine business, were included in the budget adoption process, or have been previously discussed as a staff report or discussion item. These items will be considered collectively by a single vote unless a board member requests an item be removed from the consent agenda.*
  - a) Approval of Minutes of the regular meeting held on December 13, 2023.
  
- 7) **Action Items:** *The Board of Directors will discuss, consider, and take any action deemed necessary on items listed in this section, including the adoption of a minute order or a resolution.*
  - a) Election of Officers
  - b) Ratify all Contracts

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- c) Consider the Board of Directors Manual
- d) Consider Personnel Policies
- e) Consider Financial Authorization for the Chief Appraiser
- f) Consider Investment Policy
- g) Consider the Strategic Plan
- h) Consider the Public Relations Plan
- i) Consider the Standard on Communications and Outreach Plan
- j) Consider the Open Records Procedures
- k) Consider Disaster/Mitigation and Recovery Policy
- l) Consider the Delinquency Policy
- m) Consider the Procedure for Reviewing Work Performed by Contracted Appraisal Services
- n) Request Permission to go out for bid on Wind Storm Insurance
- o) Consider Pursuant to Section 25.19e of the Property Tax Code, dispense with the appraisal notice if the amount of increase in appraisal is \$1,000.00 or less.

8) **Executive Session.** *All items listed in this section will be deliberated in a closed session. Members of the public are not generally permitted to attend a closed session. Executive session items may be considered as an action item at the discretion of the President; however, the Board will not take any action in closed session.*

- a) Discuss Personnel matters
- b) Consider Litigation
- c) Consultation with the district's legal counsel
- d) Consider Relocation of the District

9) **Action on Executive Session Items.** *The Board of Directors will reconvene in open session and may take action on any item listed in the Executive Session section of this Agenda.*

- 10) **Set date for the next board of directors meeting**
- 11) **Adjournment.**

\*Reminder: TAAD Conference February 18-21, 2024 in Houston

### Notes:

A quorum of the Board of Directors will be present at 2805 N. Navarro #300, Victoria, Tx. 77901, and the Board intends to have a quorum present at that location. The Presiding officer of the meeting will be present at that location, and that location will be open

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to the public. Other board members may participate in this meeting via video conference, so long as their faces are visible and their voices audible to members of the public in attendance at that location while that member is speaking.

In addition to the items listed as "Public Hearings," any other item on this agenda may be considered a public hearing at the discretion of the President.

Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of the Board of Directors. Executive sessions herein are closed meetings and may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 2805 N. Navarro #300, Victoria, TX. 77901 or such other location as determined by the Board of Directors. This agenda has been reviewed and approved by the Board's Attorney, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting.

FILED

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CLERK  
VICTORIA, TEXAS